

NATIONAL CINEMA MUSEUM  
***LIBRARY***

**REQUEST FOR PERMISSION TO PUBLISH**

To the Director of the National Cinema Museum of Torino

The undersigned.....

On behalf of.....

With registered offices at.....

REQUESTS permission to publish exclusively in

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already has a reproduction YES  NO

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The publication of the material must be accompanied by the heading “Archives of the National Cinema Museum, Torino.”

The undersigned will cover all costs relative to researching the material, the reproduction of the requested material, any restoration that might be necessary for its reproduction in the case of fragile material, and the cost of using the Museum's material (as per the Price list).

The undersigned will deliver one copy of the publication to the Museum.

The undersigned recognizes that the National Cinema Museum is the owner of the original materials but not of the rights to their use, will obtain the necessary permission from whomever owns the right to their use and, when necessary, pay the relative fee. The undersigned absolves the Museum of all responsibility toward the holders of such rights regarding the reproduction or use of the material.

In acceptance and as an express pledge to absolve the National Cinema Museum from all responsibility toward the holders of such rights:

Signature.....

As per Legislative Decree 196/2009, regulating the protection of personal data, the undersigned authorizes the use of my personal data for the communications indicated in the information on the back of this form. The undersigned also declares that he/she is aware of and respect the laws in force regulating the access to and use of the data and documents as per Legislative Decree 42/2004, regulating cultural heritage, and Legislative Decree 196/2003, regulating the protection of personal data.

Date ..... Signature.....

**Information on personal data treatment**  
**(Article 13 of Legislative Decree No. 196 of June 30, 2003)**

1. Pursuant to Legislative Decree No. 196 of June 30, 2003, the treatment of data gathered by *Museo Nazionale del Cinema* for the performance of its services will be carried out only in compliance with the institutional purposes arising from the quality of the Users of such services. The treatment of data gathered to complete, update or disclose statistics on the number and composition of the Users and the use of the documentary materials of the *Museo* will be carried out exclusively in such a way to guarantee anonymity. The delivery of the data and the relevant treatment are necessary for the ordinary activity of the *Museo* and the protection of the documentary materials; any refusal to provide them may cause a total or partial denial to supply the services, as well as the impossibility to access to the borrowing of the material stored by the *Museo*.

2. The treatment of data shall be performed pursuant to article 11 of the Italian Legislative Decree No. 196 of June 30, 2003, in order to guarantee their safety and privacy. The treatment shall be performed with any support (such as paper, IT or telematic means) and will also include their processing according to qualitative, quantitative and temporal criteria. Only authorized personnel (personnel of the *Museo* or personnel charged with the management and maintenance of the IT) will have access to and therefore have knowledge of such data. Except for any disclosure permitted by applicable law or contract, the data gathered and treated shall not be transferred to third parties for any reason whatsoever.

3. According to article 7 of the Italian Legislative Decree No. 196 of June 30, 2003 (quoted hereinafter), Users are entitled to access to their data at each time and to oppose to the treatment by means of a request to the data handler and responsible: Daniele Tinti – Museo Nazionale del Cinema – Fondazione Maria Adriana Prolo – via Montebello, 22, 10124 Torino – tel. 011/8138.505 – fax 011/8138.506 – [tinti@museocinema.it](mailto:tinti@museocinema.it)

**Legislative Decree No. 196 of June 30, 2003**

**Art. 7 – Right to access to personal data and other rights**

1 The interested person has the right to obtain confirmation of existence or not of any personal data that may concern him, also if data is not yet registered , and has the right to have is data communicated to him in a comprehensive form.

2. The interested person has the right to obtain indication of the following:

- a) origin of personal data;
- b) purpose and way of handling;
- c) applied logic if data are handled by electronic devices;
- d) identification data of entitled handler, responsible and other representant named as contemplated by article 5;
- e) subject or categories to whom data may be communicated or that may knowledge the data as nominated representant, responsible or delegated by the handler.

3. the interested person has the right to obtain

- a) updating or, if it is his will, integration of data;
- b) cancelling, transformation in anonymous form or stoppage of data handled in violation of the law, also of those data of whom conservation is not needed in relation to the purpose for which they have been collected or subsequently handled;
- c) any person to whom the data are communicated have been informed about operations contemplated at points a) and b) and their content, except the case of impossibility or excessive cost against protective rights.

4. The interested person has right to oppose, also in part:

- a) for legitimate reasons the handling of his personal data, also if pertinent to purpose of collection;
- b) handling of personal data to the purpose of advertising or direct selling or for market research or commercial communication.

Date \_\_\_\_\_

Signature \_\_\_\_\_